



# St Peter's Church of England Primary School



## School Prospectus 2021 – 2022



# Welcome

Dear Parent/Carer

The Staff and Governors at St Peter's would like to join me in extending a warm welcome to you. This prospectus has been compiled to enable you to understand a little about our school prior to joining us. We hope you find the information useful. Please keep it safe so that you can refer to it in the future.

As this prospectus is written, we are still under some restrictions due to the Covid-19 pandemic, and school is not quite back to normal. We are hopeful that by September, classes will once again be allowed to mix on the playgrounds and in other communal spaces. Until then we are making St Peter's a safe place for our children to continue their education, following government guidance. We will be inviting our new parents and children to school for some short visits in June and July as long as our risk assessments allow. Until then, please use this information and our website to understand our ethos and Christian vision for the children and their families, and show you some of the amazing work that we do here.

In the meantime, this prospectus provides information about how the school is organised in normal times.

Starting school is a big step forward for you and your child. These are special times and we will work hard to ensure that your child makes good progress both academically and spiritually in an environment where they are valued and feel happy, enabling them to take pride in their achievements and to fulfil their potential.

The co-operation and participation of parents in the education of their children is positively encouraged, as we believe that such a partnership is the best way to help children to achieve in all areas of their development.

If you have any questions that are not covered in this prospectus I would be more than happy to answer them.

Yours sincerely,

Mrs Vicky Weddle  
Headteacher

## Christian vision

As a Christian family at St Peter's School, we create a unique place of learning, nurturing the gifts that God in his awesomeness has given us. We encourage every child and prepare them for life's journey, inspiring them to fulfil their potential, their dreams and their aspirations.

'Sowing the seeds of tomorrow'

Matthew 13:1-23

## About our school

St Peter's is a Voluntary Aided Church of England School attached to the Parish Church of St Peter's in Darwen.

We have strong links with St Peter's Church, where children lead services every half term to celebrate Christian festivals and special days. The clergy from St Peter's are part of our school community and lead whole school worship every other Tuesday at school as well as joining with our staff and children in 'Messy Church' activities twice a year. The teachings of God and Jesus are at the heart of everything we do.

There are places for 315 children in school, 45 in each year group.

This year, the children are grouped into 11 classes:

- 5 classes in the Foundation Stage and Key Stage 1 (Reception, Rec/Year 1 Year 1 and 2 Year 2 classes)
- 6 classes in Key Stage 2 (Year 3, 3/4, 4, 5, 5/6 and 6)

In order to keep the children in classes as small as possible, the children are organised in either straight year groups or mixed year groups. Children are grouped according to a range of factors that include age, ability and social grouping. These are reviewed each year.

All classes are well equipped and cater for a wide range of teaching styles. All rooms have carpeted areas that are suitable for informal class sessions and activities as well as a relaxation/quiet area. Staff take pride in creating a lively and interesting atmosphere in their rooms and children's work is widely displayed and celebrated both in the classroom and in the corridors and shared spaces.

In addition to these rooms there is a good sized hall and several small teaching rooms, a library, kitchen, staffroom and offices. Our hall is the focal point of the school. It is used daily for acts of worship, as a PE space and as a dining

room before school and at lunchtime. We manage our own kitchen from which we provide a choice of freshly prepared, nutritious breakfasts and lunches. The children may alternatively bring and eat their own healthy packed lunch.

One of the great attractions of the school is the surrounding grounds and sports field. There are two large playgrounds and an enclosed smaller playground for the Foundation stage. We also have an adventure playground, tyre park, enclosed wildlife area, sports cage and inner court yard garden.

## Staffing

### Teachers

Headteacher	Mrs V Weddle
Deputy Headteacher (P/T)	Mrs V Clarke
Assistant Headteacher/KS1 teacher	Mrs Prescott
Reception teacher	Mrs G Clanford
Rec/KS 1 teacher	Mrs N Turner
KS1 teacher (P/T)	Miss N Wareing
KS1 teacher (P/T)	Miss M Evans
KS1 teacher (P/T)	Miss Khan
KS1 teacher/SENDCo (P/T)	Mrs SJ Thomas
KS 2 teacher	Mrs K Williams
KS 2 teacher	Mrs M Smith
KS2 teacher	Mrs Holt
KS 2 teacher (P/T)	Mrs M Farnworth
KS 2 teacher	Miss C Dunn
KS2 teacher	Miss B Gorton
Forest school and reading teacher (P/T)	Miss L Marland
HLTA	Mrs L Graham

### SEN TAs

Early years	Mrs Waite
LKS2	Miss Brindle
LKS2	Mrs Gray
UPKS2	Mrs Holmes
1:1 support	Mrs Brindle

### Teaching Assistants

Mrs S Rimmer	
Miss A Furness	Mrs L Rushton- Nursery nurse
Miss L Jones	
Mrs L Hacking	
Mrs Young	
Mrs Newton	
Mrs J Arnone	
Miss A Fullerton	
Mrs Tennant	

### School Administrators

Mrs J Kirkham (school business manager)  
Mrs R Marsh

### Librarian

Mrs Tennant

### Welfare Assistants

Mrs K Westlund  
Miss A Fullerton  
Mrs L Hacking  
Mrs J Arnone  
Mrs S Rimmer  
Mrs Rushton  
Miss Furness  
Mrs Newton  
Mrs Young  
Mrs Waite  
Mrs Tennant  
Mrs Holmes

### Behaviour support (lead teacher)

Mrs E Jepson

### Well-being co-ordinator

Martine Blokland

### Site Supervisor

Mr T Walmsley

### Cleaners

Miss A Furness  
Mrs A Posteraro

### Catering Unit Manager

Mrs K Earnshaw  
Mrs Marrs- maternity leave

### Catering Staff

Miss K Bradley, Mrs C Woods, Mrs Howard

## Governors

In consultation with the Head teacher, the Governing Body are responsible for the administration of the school. They meet at least once a term to deal with all aspects of the running of the school. There are also sub committees which deal specifically with finance, buildings, health and safety, curriculum, staffing, and admissions, again meeting at least once a term.

Chair	Mr Fred Kershaw
Vice Chair/parent gov	Mrs Laura Jenkinson
LA governor	Mr A Bloomfield
Incumbent	Rev Canon Fleur Green
Foundation Governors	Mrs Rebecca Sumner Mr Dave Wylie Mrs Margaret Massey Mrs Joanna Fielding
Staff Representative	Mrs Stacey-Jo Thomas
Parent Representative	Mr Ryan Wallace
Head teacher	Mrs Vicky Weddle
Clerk to the Governors	Cooper Barton

## School Session Times

During the current pandemic, classes have had staggered start and finish times to reduce the amount of people on the school grounds at any one time. However, during normal times, children would follow this timetable:

Reception	8.50 a.m. - 12.15 p.m. 1.15 p.m. - 3.30 p.m.
KS1 (Infants)	8.50am - 12.00 noon 1.05pm - 3.30 p.m.
KS2 (Juniors)	8.50 a.m. - 12.30 p.m. 1.15 p.m. - 3.30 p.m.

It is important that all children arrive at school and leave safely. In order to do this we ask that parents who bring their child to school by car, park responsibly, remembering the need for unobstructed vision for pedestrians on the school's side of Turncroft Road.

When young children are collected by an adult at the close of school on a regular basis, school should be informed of any change to normal arrangements so that children may be dismissed safely.

It is important that children arrive at school punctually, between 8.45 a.m. and 8.50 a.m. and wait on the playgrounds. From 8.50 am the doors will be opened and the children will walk into school. In wet weather children can come into school at 8.45 a.m. **All children up to, and including those in Year 4 must be collected from school by a responsible adult (over 16) at 3.30pm.**

There is an opportunity every morning from 8.45am for children and their families to take part in 'Walk a Km' on either the infant or junior yard. This is organised by a teacher who will give each child taking part a sticker. Their classteacher will then record how many laps of the playground they have completed whilst completing registration in class.

We encourage as many families to walk as possible. A shelter has been built on the front playground to help in times of bad weather.

## Attendance

In order to monitor attendance accurately, parents are asked to meet the following requirements:

To inform the school of the reason for absence on the **first** day. We require a phone call or note. On returning to school please send your child with a note explaining the reason for absence.

The office staff will contact all parents of any absent children who have not contacted school on that day as part of safeguarding procedures.

### Appointments

Please try to make routine appointments outside of the school day. If your child has an appointment during the school day, please inform the class teacher **in writing** prior to the appointment. You may be asked to provide evidence of the appointment if your child is taken out of school for an appointment.

### Requests for Leave of Absence

Government regulations have meant that from September 2013 Headteachers are no longer able to grant any leave of absence during term time unless there are specific exceptional circumstances. These include:

- Members of the armed forces returning from active service.

- The death of an immediate family member.
- Emergency services personnel who are unable to take leave at certain times of the year.
- A family requiring support during a time of acute crisis.

Holidays taken during school times will therefore be recorded as 'unauthorised'. If your child's number of unauthorised absences is at an unacceptable level, this may prompt a penalty notice (and fine) from the local authority.

## School holidays

### SCHOOL TERMS AND HOLIDAYS FOR 2021-2022

SCHOOL OPENS	SCHOOL CLOSES
<b>Autumn Term</b>	
Thursday 2 <sup>nd</sup> Sept 2021	Wednesday 20 <sup>th</sup> October 2021
Monday 1 <sup>st</sup> November 2021	Friday 17 <sup>th</sup> December 2021
<b>Spring Term</b>	
Tuesday 4 <sup>th</sup> January 2022	Friday 11 <sup>th</sup> February 2022
Monday 21 <sup>st</sup> February 2022	Friday 8 <sup>th</sup> April 2022
<b>Summer Term</b>	
Monday 25 <sup>th</sup> April 2022	Friday 29 <sup>th</sup> April 2022
Tuesday 3 <sup>rd</sup> May 2022	Friday 27 <sup>th</sup> May 2022
Wednesday 8 <sup>th</sup> June 2022	Thursday 21 <sup>st</sup> July 2022

## School Uniform

**Boys:** Black shorts / trousers, long or short sleeved white shirt, green/silver tie, green/silver V neck knitted jumper with the school crest, black socks

**Girls:** Black skirt or pinafore dress, long or short sleeved white shirt, green/silver tie, green/silver V neck knitted cardigan or jumper with the school crest, white or black socks, black tights. During the summer term only, girls may wear green gingham dresses if they wish.

Black **school shoes** are required for all children.

**Please clearly label all uniform with the child's name.**

Jewellery should not be worn at school. We encourage the piercing of ears to be done at the beginning of the summer holiday so that it is not necessary to continue wearing

earrings when school recommences in September. (**ALL earrings must be removed for PE**) If earrings must be worn during school hours they need to be studs. Hair styles need to be sensible and smart for school (no hair colour or extreme haircuts). All hair accessories must be black or green and long hair tied up.

All children in school will benefit from forest school sessions during the year and are encouraged to play outside in all weathers. We therefore ask that Reception children bring wellies to keep at school. These should also be labelled with the child's name.

## PE Kit

### For Boys and Girls:

Black shorts, white Polo shirt with or without the school crest and black pumps are required for PE. No item of clothing should have a design or motif of any kind on it.

Trainers are allowed for outdoor games **only**.

Many PE lessons will be delivered outside. We therefore also have an outdoor PE kit comprising of black or bottle green joggers and a sweatshirt. **These should be plain with no logo.**

All P.E. kit must be clearly labelled.

Children in Year 6 and Year 5 will attend Darwen Leisure Centre for swimming lessons once a week. Medical Certificates must be obtained before a child can be excluded as this is part of the PE curriculum.

Health and Safety Regulations prohibit the wearing of jewellery of any kind during any PE or swimming lesson, including earrings with tape over. **All earrings must be removed for P.E.** If your child cannot remove their own earrings then please ensure that they come to school the day of their P.E. lesson not wearing their earrings.



We are very proud of our Reception class play facilities. Staff members have been very creative in their construction of a mud kitchen and other exciting resources for the children to explore learning through play and the canopy allows children to play outside in all weathers.

At St Peter's we are fortunate to have a large outdoor space in which to develop outdoor learning using our environment. All children will also benefit from forest school sessions delivered by a specialist teacher. They are also encouraged to make use of the adventure playground, tyre park and sports cage.

## Parental Involvement

We are very fortunate at St. Peter's to have many supportive parents who are willing to share in the education of their children primarily by offering their valuable support at home. In addition to this support, we enjoy the help of parents who are prepared to come into school to work on a voluntary basis. We consider that closely monitored and guided help from adults, additional to the school's staff, greatly enhances the learning experience for our children. All adults coming into regular contact with the children are required to be checked through the Disclosure and Barring Service.

We hold informative meetings and workshops for parents on various subjects throughout the school year. These in the past have included Mathematics, Learning to read, SATs, Drugs and sex education etc. Each class teacher will send a 'Big Picture' home at the start of each term to inform you of what your child will be learning. All curriculum information is available on our website: [www.stpeterscep.co.uk](http://www.stpeterscep.co.uk)

Parents are invited to watch class assemblies and join the school in worship at St Peter's Church.

### The Parents and Teachers Association

The P.T.A. is an active group, which is open to membership of all parents. A programme of fund raising, social and educational events is planned. It aims to foster close home/school links and raises money for extra equipment. Parents are kept informed of P.T.A. activities through newsletters and text messages from school.

## Communication

At St Peter's we have an open door policy at the end of every school day. This provides an opportunity for communication between teachers and parents. We also use a texting service to inform parents of upcoming events, notices and school closures. It is therefore vital that the school office have up to date contact information in order for this to work efficiently. Notices are also communicated through a bi-weekly newsletter and on our website:

<http://www.stpeterscep.co.uk>

The website provides valuable support and information including school policies, diary dates, newsletters, contact details and curriculum information.

For any other queries or questions, please do not hesitate to contact the school office on 01254 701299 or make an appointment to speak to the Headteacher or your child's classteacher.